

# PROGRAMME HORIZON EUROPE, MANAGEMENT AND REPORT: A PRACTICAL OVERVIEW



Universidad  
Rey Juan Carlos



## COURSE DETAILS

### MÉTHOD

On-line

### TARGET AUDIENCE

Researchers, staff, ... from EULiST Alliance member universities

### DATE AND SHEDULE (CET Time)

Tuesday 5.II: from 15:00h to 17:30h

Thursday 7.II: from 15:00h to 17:30h

Tuesday 12.II: from 15:00h to 18:00h



### ORGANIZER

REY JUAN CARLOS UNIVERSITY

### INFORMATION

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## DESCRIPTION

Horizon Europe is the EU's key funding programme for research and innovation.

The aim of the programme is to strengthen the EU's scientific and technological foundation, including the development of solutions to address policy priorities such as the green and digital transitions. The programme also contributes to achieving sustainable development goals and enhances competitiveness and growth. It is the EU's leading initiative to support research and innovation (R&I) from concept to market.

With a budget of **€95.5 billion**, including €5.4 billion from Next Generation EU, the programme complements national and regional funding in R&I.

In this course, participants will become familiar with the of the programme's structure, the types of funding available, as well as the different opportunities to take advantage of its different calls for proposals.

We will introduce you to the concepts, processes and tools necessary for working in Horizon Europe and provide you with the basic knowledge to write effective R&D proposals.

The aim is to facilitate access and participation in Horizon Europe for technicians and professionals from EULiST Alliance, providing them with the necessary tools to prepare proposals with the greatest guarantees of success.

## OBJECTIVES

- To introduce participants to the full range of Horizon Europe funding options, so that they learn how to select the most appropriate sub-programmes for their R&D&I projects.
- To Instruct them to interpret information from Work Programs and Topics related to their project contributions.
- To develop in participants a set of skills and capacities that will enable them to explore opportunities and optimise their R&D financing strategy.
- To Instruct them on how to approach their project ideas according to the type of Horizon Europe action.
- To familiarise them with new Horizon Europe terms, tools and technicalities.

## WHAT WE OFFER

A **workshop**, based on the "Learning by Doing" methodology, that aims for the **immediate implementation of what participants has learned in their professional environment**. Throughout the training, various dynamics, exercises and simulations are carried out to facilitate the assimilation of the content and promotes its subsequent application.

The session will be coordinated by an active senior consultant who brings added value through their know-how and experience.

## ALUMNI SERVICES

- Participation certificate

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EULiST

## HORIZON EUROPE: FROM A PRACTICAL PERSPECTIVE

- Practical approach to the new Horizon Europe pillars:
  - Excellent Science.
  - Global challenges and European industrial competitiveness:
    - Destinations.
    - Topics.
  - Innovative Europe.
- Types of actions:
  - RIA
  - IA
  - Others: CSA, MSCA, ERC, etc.
- Type of Horizon Europe grants:
  - Actual costs.
  - Lump Sum.

## HORIZON EUROPE: Getting ready

- Where does my project fit in?
  - Technological Readiness Level
  - Business readiness level
- Types of participation in Horizon Europe
  - Partner
  - Affiliated Entities
  - Third-party in-kind contribution
  - Subcontractors.
  - Advisory Boards (ethical, gender, security etc).
  - Stakeholders
- Financial affairs of the programme.

## SUBMISSION OF PROPOSALS: FIRST STEPS

- Rules for submitting proposals.
- The Funding & Tenders Portal:
  - Electronic call location system, presentation and proposal management.
- Key documents:
  - Proposal templates.
  - Work Programmes 2024-2025
  - EU Recommendations.
  - National R&D&I plans.
- Aspects to consider when selecting a call.
- The alignment of the proposal idea with the call topic
- How to determine the most appropriate topic according to the program.
- The criteria we will use to review and outline our project idea.
- How to analyze and interpret topics of interest.
- The proposal documents:
  - Administrative forms.
  - Technical forms.

## HORIZON EUROPE: DRAFTING OF THE TECHNICAL PROPOSAL

- The importance of first impressions:
  - Aspects to consider when preparing the project abstract.
  - How to focus on the evaluator? Tips for success.
- Focusing the project idea on the European quality criteria.
- How to turn an innovative idea into a winning project.
- Key concepts for operating in Horizon Europe:
  - Destinations,
  - Inputs,
  - Outputs,
  - Outcomes
  - Milestones
  - Key Impact Pathways
  - Others: deliverables, Work Packages, etc.
- Addressing the issues of Excellence, Impact and Implementation:
  - How to approach feasibility of the project within the Horizon Europe priorities.
  - What is the state of the art and how to describe it in the proposal?
  - Examples of different approaches to address the expected impact.
  - Tips for describing the project's exploitation and communication plan.
  - Describing the operational capacity to implement the project.
- Guidelines for preparing coherent budgets.
- Writing, Expression and Editing (terminology and technical terms in Horizon Europe):
  - Tips and recommendations.